

## TERMS & CONDITIONS FOR THE POST OF CONSULTANT

### E-GOVERNANCE & INFORMATION TECHNOLOGY

i) **Educational Qualification:**

- MCA/ B. Tech (Computer Science/IT) from recognized University

ii) **Experience:**

- 03 years experience with PHP, Mysql, Open ERP
- 03 years working experience in a reputed IT company engaged with Govt. of India Department or Ministry or PSUs/ Govt. organization
- Should have expertise in the field of IT with knowledge of Software (database management & website management), Hardware handling and Cyber Security

iii) **Professional Skills**

- Knowledge of latest in IT innovation, process re-engineering
- Monitor and overview of strategic control processes
- Prepare and implement Data audit strategy
- Interaction with OEM's in regards to project requirements

iv) **Age Limit:**

- Should not be more than 40 years on the last date for receipt of application.
- For GOI Retired officer/official not exceeding 62 years

v) **Remuneration:**

- The consultant (E-Governance and Information Technology) will be paid a consolidated remuneration p.m.
- Consultant shall not be entitled to any allowance etc.

vi) **Drawal of Pension:**

- The retired Govt. servant engaged as Consultant shall continue to draw pension and Dearness Relief on pension during the period of his engagement as Consultant
- The engagement as Consultant shall not be considered as a case of re-employment.



vii) **Scope of Work/ Job Responsibilities:**

The Consultant's duties will include, but not be limited to the following:

- The Selected consultant will be required to work as IT expert dealing with software, hardware as well as Cyber Security matters.
- To oversee the admission to Alumni Portal (A2A) portal of ICCR
- To oversee maintenance and uploading data at DBT portal
- Monitoring of ICCR website
- Monitoring of Aadhar Enabled Biometric Attendance Machines
- Any other work assigned by the Competent Authority from time to time

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