



**Indian Council for Cultural Relations**  
**2<sup>nd</sup> Floor, Kalabhavan, Ravindra Bharathi Complex**  
**Saifabad, Hyderabad - 500004**  
**Telangana**

**HYD/860-1/2019/**

**24<sup>th</sup> October 2019**

**NOTICE INVITING TENDER**

**SUBJECT :** Packing, shifting and unpacking the furniture, fixtures from the existing office to RPO Office Secunderabad.

**The Indian Council for Cultural Relations (ICCR), Kalabhavan, Saifabad, Ravindra Bharathi Complex, Hyderabad – 500 004 invites bids in physical form, from interested registered agencies engaged in Packing, shifting and unpacking the furniture, fixtures.**

**SCOPE OF WORK**

The ICCR is an autonomous body under the Ministry of External Affairs, Government of India with its head quarters in New Delhi and has 19 (Nineteen) Regional Offices in India and one of the Regional office is in Hyderabad which has to be shifted to Regional Passport Office Adjacent to Clock Tower, Kummaraguda, Secunderabad. Presently the office is situated in Ravindra Bharathi complex, Kala Bhavan, 2<sup>nd</sup> floor, Saifabad, Hyderabad

2. For the above purpose we require the services of reputed approved agencies engaged in packing, shifting and unpacking the furniture, fixtures from the existing office to RPO Office. The list of furniture/fixtures to be shifted is enclosed. Please Survey the existing office which is on second floor Kala Bhavan, Ravindra Bharathi and the new office at RPO which is on the ground floor at Kummaraguda, Clock Tower on any working day between the official working hours 10:00 AM to 5:00 PM and submit your quotation with terms and