Indian Council for Cultural Relations  
Azad Bhavan, I.P. Estate  
New Delhi-110002.

SECTION-1  

(NOTICE INVITING QUOTATION)

F.No. ICC/Teacher/2018-19  
Dated: 08.01.2019

NOTICE INVITING QUOTATION

SUBJECT: Transport of unaccompanied baggage weighing upto 375/560 kgs. by Air for the sectors Delhi - Moscow and Delhi – Addis Ababa.

The Indian Council for Cultural Relations [ICCR], Ministry of External Affairs, Govt. of India, I.P. Estate, New Delhi-110002 invites bids from ICCR’s empanelled Shipping & Clearing Agencies.

SCOPE OF WORK:

One of the main activities of the Council is to propagate and expand Indian Art, Culture & languages abroad through its Indian Cultural Centres established in various countries abroad. To maintain these Centres, ICCR is regularly deputing India-based Teachers in various disciplines. All these India-based staff is entitled to take admissible house hold effects through Road/Sea & Air to their posting station abroad. They are eligible to take house hold effects upto 375/560 kgs by air cargo and upto 1120 by road for which sealed quotations are invited for Air freight charges charges along with lump sum consolidated charges inclusive of local transportation, Air Worthy Packing, labor, insurance, agency/handling, GST, service tax and all other component towards clearance of baggage at Cargo etc. in above weight category. Kindly note that packing should be packed in 15 ply thick card board boxes with laminated sheets, 1" Thermacol sheet and raped in bubal paper. Boxes would also cover with laminated sheet and Wight Gunny packing and tight with 4 plastic straps. All this specifications should be shown in quotation letter failing which quotation would not be valid for further process. No other charges will be entertained beyond quoted rates during the settlement of bill.

You may like to examine the same carefully and, if you feel confident to meet our above requirements for high standard and time bound transporting facility, you may send your quotations with the assurances.
**Tender No.: ICC/Teachers/2018-19**

**Important Dates**

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of publishing</td>
<td>09/01/2019</td>
</tr>
<tr>
<td>Bid Document Download Start Date</td>
<td>09/01/2019</td>
</tr>
<tr>
<td>Bid Submission Start Date</td>
<td>15/01/2019 (11:00 hrs)</td>
</tr>
<tr>
<td>Bid Submission End Date</td>
<td>15/01/2019 (15:00 hrs)</td>
</tr>
<tr>
<td>Date of Technical Bid Opening</td>
<td>15/01/2019 (15:00 hrs)</td>
</tr>
</tbody>
</table>

Bids shall be submitted in a sealed cover *(separate quote and envelope)* addressed to the **Programme Director (ICC), ICCR, Azad Bhavan, I.P. Estate, New Delhi-110002***.

The Competent Authority reserves the right to reject any or all the bids without assigning any reason and the decision of the competent authority of the Indian Council for Cultural Relations shall be final and binding.

(Sanjay K. Sharma)
Programme Director (ICC)
Tel: 011-23379309