Indian Council for Cultural Relations  
Azad Bhavan, I.P. Estate  
New Delhi-110002  
CORRIGENDUM  
Dated: 13/08/2019

Attention is drawn towards ICCR’s tender published on 01/08/2019 on the E-tender website www.tenderwizard.com/ICCREPROC and ICCR website www.iccr.gov.in or on CPP Portal also regarding E-Tender from eligible bidders for Selection of Agency for providing Scanning and Digitizing Services for uploading Data of Foreign Students Studying under ICCR’s Scholarship Schemes and other documents of ICCR at Indian Council for Cultural Relations, Azad Bhavan, Indraprastha Estate, New Delhi-110002.

1. The date and time of E-Submission of tender is extended as tabulated below:

2. Please refer Tender Document Page No. 42 - “Compliance Sheet for Evaluation Criteria” – Item No. 03 - Financial Strength - The company annual turnover of the bidder during each of the last three financial years (2015-16, 2016-17, 2017-18), (as per the last published audited balance sheets), should be at least Rs.25 lakhs (twenty five lakhs) per year for details please refer to the clause 11.0 Eligibility Criteria in Part-I of the Tender Document.

<table>
<thead>
<tr>
<th>No.</th>
<th>Details</th>
<th>Details</th>
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<tbody>
<tr>
<td>1</td>
<td>Tender No. &amp; Date</td>
<td>ICCR/EPROC/2019-20/ET-0</td>
</tr>
<tr>
<td>2</td>
<td>Name of the work</td>
<td>Scanning and Digitizing Services</td>
</tr>
<tr>
<td>3</td>
<td>Date &amp; Time of tender PUBLISHED</td>
<td>01/08/2019</td>
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<tr>
<td>4</td>
<td>Last Date and Time of E-submission of tender</td>
<td>26/08/2019 Friday at 12:00 hrs.</td>
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<tr>
<td>5</td>
<td>Date and Time of E-opening of Technical Bid</td>
<td>26/08/2019 at 16:00 hrs.</td>
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<tr>
<td>6</td>
<td>Date and Time of E-opening of Financial Bid</td>
<td>Will be intimated later</td>
</tr>
<tr>
<td>7</td>
<td>Estimated cost put to Tender (Approx.)</td>
<td>-</td>
</tr>
<tr>
<td>8</td>
<td>Cost of BID Document</td>
<td>Rs.2000/- (non-refundable)</td>
</tr>
<tr>
<td>9</td>
<td>Earnest Money Deposit(EMD)</td>
<td>Rs. 50,000/- (fifty thousand only) (Mode of Payment- online)</td>
</tr>
<tr>
<td></td>
<td>E-tender processing fee</td>
<td>As applicable</td>
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</table>
Details can be viewed on ICCR e-Tender website www.tenderwizard.com/ICCREPROC or our website www.iccr.gov.in or on CPP Portal https://eprocure.gov.in/epublish/app

REQUIREMENTS FOR VENDORS

- P.C. connected with internet.
- Registration with Service provider portal www.tenderwizard.com/ICCREPROC
- The vendor should possess a Class III Digital Signature certificate (Mandatory).
- (Bids will not be recorded without Digital Signature Certificate.)
- In case of any clarification please contact ITI Ltd., before the schedule time of the e-Procurement.

Contact Helpdesk:-
HELPDESK NO. 9073677150/151,152, E-mail: bose.kushal2012@gmail.com

MR. SACHIN:- 9555926408, E-mail: helpline4tenderwizard@gmail.com
MR. PRAVES MANI :- 9044314492, helpline18tenderwizard@gmail.com
MR. PUSHPRAJ:- 7503347659, helpline14tenderwizard@gmail.com

a) For registration, Submission procedure and method of correspondence etc. Please visit our website: www.tenderwizard.com/ICCREPROC and click on the link Vendor Help.

b) To obtain the Class III digital signature certificate or further details please visit our website: www.tenderwizard.com/ICCREPROC

c) Registration/Enrolment of Bidder on e-procurement Portal of ICCREPROC:
In order to submit the Bid, the bidders have to get themselves registered online on the e-Procurement portal of ICCR with valid Digital Signature Certificate (DSC) issued from any agency authorized by CCA and which can be traced up to the chain of trust to the Root Certificate of CCA.. The registration should be in the name of bidder, whereas DSC holder may be either bidder himself or his duly authorized person.

The bidders will have to accept unconditionally the online user portal agreement which contains the acceptance of all the Terms and Conditions of NIT including Commercial and General Terms & Conditions and other conditions, if any, along with on-line undertaking in support of the authenticity of the declarations regarding the facts, figures, information and documents furnished by the Bidder on-line in order to become an eligible bidder. No conditional bid shall be allowed/accepted.

The bidder will have to give an undertaking online that if the information/declaration/scanned documents furnished in support of the same in respect of eligibility criteria is found to to be wrong or misleading at any stage, they will be liable to be punitive action.
d) Help for participating in e-tender:

The detailed method for participating in the e-procurement are available in the website www.tenderwizard.com/ICCREPROC. The bidders have to Log on to ITI’s web site and then click on the specified links to start participating in the e-tendering process.

Bidders are also free to communicate with the contact person of the service provider to get all clarifications regarding the mode of the e-procurement process.

NB : ( i ) Please note that there is no provision to take out the list of parties downloading the tender document from the above referred web site. As such, tenderers are requested to see the website once again before due date of tender opening to ensure that they have not missed any corrigendum uploaded against the said tender after downloading the tender document. The responsibility of downloading the related corrigendum, if any, will be that of the downloading parties.

( ii ) No separate intimation in respect of corrigendum to this NIT ( if any ) will be sent to tenderers who have down loaded the document of ICCR.

e) The offer should be submitted (uploaded) as per the terms and conditions and procedures laid down in the website of M/s ITI Ltd www.tenderwizard.com/ICCREPROC tender document failing which the offer is liable for rejection.

Bidders should download the complete NIT including the Annexure and read carefully before filling the details and uploading the documents.

f) The bidder must upload all the documents required as per the terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.